



390 Main Street, 2nd Floor
Penticton, BC V2A 5C3
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2012 GRANTS PROGRAM

(Community & Field of Interest Grants)

Funding Guidelines

Policy

Through its Community and Field of Interest Funds grants program, the Community Foundation of the South Okanagan supports a wide range of programs that will be of benefit to residents in communities throughout the Regional District of Okanagan-Similkameen. The Community Foundation is responsive to changing community needs.

Grants may only be awarded to registered charities and qualified donees under the *Income Tax Act* (i.e. agencies in possession of a registered charitable number from the Canada Revenue Agency, including Municipalities). In exceptional cases, a grant may be made to an agency acting as a sponsor for an organization that is not registered but wishes to carry out a charitable activity.

All applications are considered on merit and in light of funds available for distribution. Each year, the Foundation, based on priorities and funds available, determines the size and range of grants. The final decision on all grants rests with the Community Foundation Board on the advice of an independent Grants Committee.

Guidelines

Grants from the Community Foundation of the South Okanagan Community and Field of Interest Funds are awarded on an annual basis. The application deadline for 2012 grants is **February 6, 2012**.

Following a review by an independent grants committee, applications will be presented to the Community Foundation Board of Directors for their consideration and approval at the February 2010 Board meeting. This timeline should be considered when planning the implementation of your project.

Proposals are encouraged which reflect **need** in the community, **impact** a significant number of people, **build** effective community partnerships, **improve** organizational effectiveness and **plan** for continuation of the project beyond initial funding.



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The overall objective is to respond to community needs and to help sustain the organizations seeking the assistance of the Community Foundation. Grants are available for capital projects or programs that have a definite purpose and cover a specific period of time.

Grants will not be awarded to:

- Cover deficits or retire debts
- Provide endowment funds
- Support operating expenses of established organizations or programs
- Support sectarian, religious, or political purposes
- Respond to annual fund drives for sustaining support
- Provide retroactive funding for project expenses incurred prior to approval of the proposal by the Community Foundation Board of Directors
- Provide sponsorship, conference or travel expenses
- Fund projects for which the applicant has sufficient resources

Application Procedure:

- Contact the Executive Director at the Community Foundation of the South Okanagan office to discuss your proposed project or program
- All of the documents listed below must be submitted to constitute a complete application:
 - SEVEN (7) copies of the four (4) page grant application form
 - One (1) copy of your agency's most recent audited financial statements
 - One (1) list of your current Board of Directors
 - One (1) copy of your most recent annual report and / or information brochure
 - Two (2) or more quotations for capital projects
- Additional information may be requested following the review of the application and the information submitted

APPLICATION DEADLINE: February 6, 2012

Please contact our office as early as possible before the deadline

Options for Submission:

- Hand deliver to the CFSO office on the 2nd floor of the downtown TD Bank at 390 Main Street (corner of Wade & Main)
- Mail to Community Foundation of the South Okanagan, 390 Main Street, Penticton, BC V2A 5C3

Note: Submissions will NOT be accepted by fax or email.